



## **Criteria for Appita Fellow**

*An Appita Fellow shall be an Individual Member or a Nominated Representative of a Company or a Sustaining Member, who has made a substantial contribution to the industry and/or to Appita, by their service in a position of responsibility or by their experience, and who is so elected by resolution of the Executive Committee.*

### **General Criteria**

- Current membership of Appita in an eligible classification (Individual Member, Nominated Representative of Company Member, Nominated Representative of Sustaining Member).
- At least 10 years of membership of Appita in an eligible classification.
- At least 15 years of practice in the pulp and paper and related industries or a related research institution.
- No impediments which, in the view of the Executive Committee, would damage the status and reputation of Appita if the Appita Fellow grade was awarded.

### **Fellowship Report**

- Evidence, through a report, of experience and positions of responsibility in the Pulp and Paper industry.
- The Report must include details of referees to whom verification of claims made in report can be sought.
- The Report must provide evidence of contribution to Appita.

## **Criteria for Subcommittee**

- Selected by Executive Committee
- Chaired by member of EC Presidential Group
- Broad-based – will have representation from manufacturing, suppliers, research, academics.
- Can co-opt members from outside EC if suitable representation not available within EC
- The Subcommittee will exercise discretion in evaluating nominations, in accordance with the General Criteria and the content of the Fellowship Report.

## Nomination for Appita Fellow

I am pleased to nominate \_\_\_\_\_ for election as an Appita Fellow

Signed: \_\_\_\_\_

Name: \_\_\_\_\_ Appita Member Number: \_\_\_\_\_

Date: \_\_\_\_\_

### ***Acceptance by Nominated Member***

I accept the nomination to be considered for election as an Appita Fellow. I believe that I am eligible for election under the criteria provided by Appita. I understand that if my eligibility is confirmed I will be requested to submit a Fellowship Report setting out my experience and providing evidence that I have held positions of responsibility in the Pulp and Paper industry. If required I will authorise referees to confirm details in my Fellowship Report. I acknowledge that the Executive Committee of Appita has the final decision on my election as an Appita Fellow. I agree that if I am elected as a Fellow the election will not take effect until formally announced by Appita and I will use my best endeavors to keep the election in confidence until that announcement is made.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_ Appita Member Number: \_\_\_\_\_

Date: \_\_\_\_\_

*Please forward the completed form to the Appita Office: [admin@appita.com](mailto:admin@appita.com)*

## Guidance for the Fellowship Report

A written report of 2-4 pages is required. The purpose is to show evidence of qualifications, and breadth and depth of understanding of, and contribution to the Pulp and Paper industry, and to show experience and achievement in positions of responsibility.

The report should cover at least five topics including at least two from:

- Safety/environment
- Forestry/wood yard
- Pulping/bleaching
- Chemical recovery
- Recovered fibre processing
- Fibre preparation/papermaking
- Converting
- Engineering (design and/or construction)

Other relevant topics might include:

- Commissioning
- j. Maintenance
- k. Materials selection
- l. Research
- m. Testing
- n. Logistics
- o. Project evaluation
- p. Technical Marketing
- q. IT if specific to pulp and paper

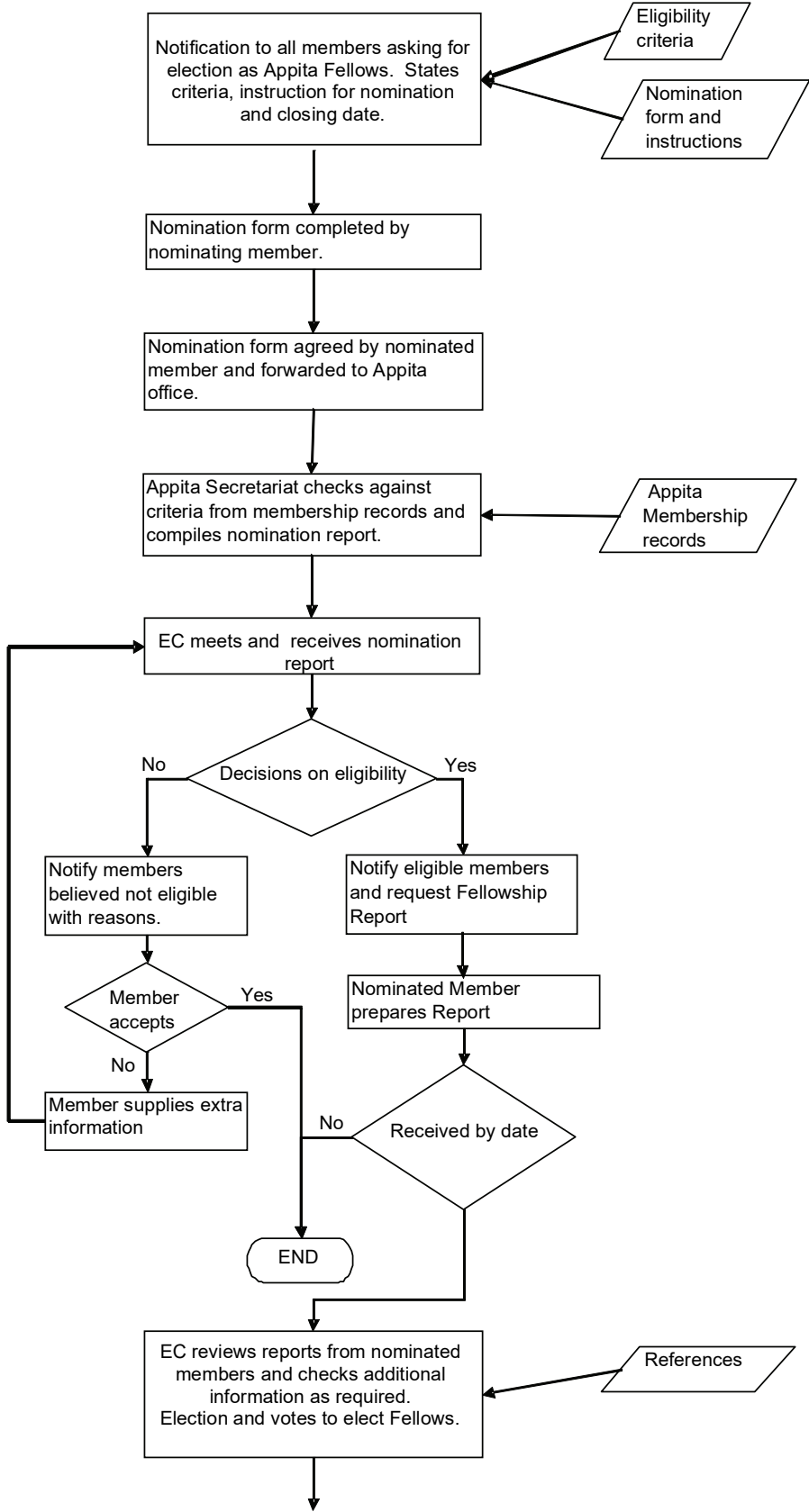
Other topics may be used if required.

The report should also include a brief *Curriculum vitae* showing qualifications, positions held in the industry and main responsibilities in each position.

Significant contributions to the activities or operations of Appita should be summarised in a separate section.

Referees, preferably Appita members who are willing and able to verify the accuracy of the Report, must be named in the report. The Executive Committee of Appita may request you to provide additional references if required.

# Appita Fellow Election Process



## Timeline of Election Process

February	Call for nomination Fellow
March	Reminder email for nominations
May	Close of nominations 30 May
June	The secretary checks nominations against criteria and confirms eligibility. Nomination reports referred to the Executive Committee
July	EC meeting - confirm eligibility. Notification to nominees - request Fellowship report by the 30 <sup>th</sup> of August. Extra information from non-eligible nominees is due for reconsideration by 30 August.
August	Report due
September	Notification to applicants
November	Appita Conference - Announcement of new Fellows, presentation of certificates.
December	Appita Magazine – Recognition