

The Secretary
Appita
PO Box 816
Macleod Vic 3085
Australia

Nomination for Appita L R Benjamin Medal

Dear Sir,

I wish to nominate

of

for consideration for the award of the Appita L R Benjamin Medal.

In summary the outstanding contributions of the nominee to the scientific and/or technological development of the pulp and paper industry in Australia and New Zealand are:

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I attach **detailed supporting evidence** as required by Paragraphs 5 and 6 of the conditions of the Award. (See over page).

Yours faithfully,

Signature:.....

Name:

Address:.....

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Date:.....

THE APPITA L R BENJAMIN MEDAL

- 1. Name:** The name of the award will be 'The Appita L.R- Benjamin Medal'.
- 2. Form:** The Medal will be in the form of a medallion in silver of about 50mm diameter mounted on a polished wooden plaque.
- 3. Purpose:** The Medal is to be awarded to persons who have contributed in an outstanding way to the scientific and/or technological development of the pulp and paper industry in Australia and New Zealand.
- 4. Frequency:** Normally the award will be made to one person each year. In some years the award may be shared jointly with another or others. In other years it may be decided to make no award.
- 5. Qualifications** for Nominations: A nominee need not be a member of Appita. The outstanding contribution may have been:
 - (i) the publication of articles and books of merit
 - (ii) the granting of patents
 - (iii) the direction of important research or engineering work
 - (iv) the management of projects resulting in acknowledged improvements or new developments
 - (v) meritorious service to Appita
 - (vi) service to other organizations and/or to the public.
- 6. Procedure for Nominations:** Nomination of a candidate for the award requires only one sponsor. The nomination should be made on a standard form obtainable from the Secretary of Appita, 47 Level 1, Carlton Clocktower, 255 Drummond Street, Carlton, Victoria 3053 Australia.

The form requires detailed information on the nominee's publications, patents, society memberships, Appita activities, special fields of interests, outstanding contributions and other qualities and qualifications pertinent to the theme of the award. *It is essential that sufficient information be provided to allow the Award Committee to make a valued assessment of the nomination.*
- 7. Award Committee:** The Award Committee will consist of.
 - (i) The President of Appita, who will act as Chairman
 - (ii) Two members of the Appita Executive Committee who are to be elected at a meeting of the Executive Committee at the time when chairmen of committees are appointed each year. The period of appointment is to be that of the Appita year of election which ends with the next Annual General Meeting.
 - (iii) Two other members of Appita appointed by the Executive Committee at the same time as the two members from the Executive Committee and to hold office for the same period.
 - (iv) In all four appointments under paragraphs (ii) and (iii) individuals may be re-elected for a number of years in succession.
 - (v) The Secretary of Appita will act as Secretary to the Committee but will have no vote.
 - (vi) The Committee will carefully consider each nomination and will decide on recipients of the award by secret ballot. The final decision must be unanimous.
 - (vii) The Chairman and Secretary of the Committee will act as scrutineers.
 - (viii) If two or more candidates in any one year are considered equally worthy of the award then the Award Committee has power to recommend the provision of two or more medals for that year.
 - (ix) Similarly if in any one year no candidate is deemed to be of a standing meriting the receipt of the award the Committee has power to recommend that no award be made in that year.
 - (x) The Award Committee will submit its recommendations to the Executive Committee.

Final Selections: The Executive committee is responsible for accepting or rejecting the recommendation of the Award Committee. There must be no more than one dissenting vote for acceptance and the votes of all members of the Executive Committee may be obtained by post if necessary. If the recommendation of the Award Committee is not accepted it is to be referred back to that Committee for further information.

Final date for Nominations: The completed Nomination Form must reach the Secretary of Appita not later than 30 September in any year.

Announcement of Award: The announcement shall be published in the Appita Journal. The recipient shall be notified soon after his election by the Executive Committee.

Presentation: The Medal shall be presented at the Opening Ceremony of the following Appita Annual Conference, or other suitable occasion.