

Appita Committee on Food Contact Materials

STATEMENT OF PURPOSE – Final 23/3/17

PREAMBLE

Appita has always been the Australian and New Zealand pulp and paper industry's chief source of technical information and learning, primarily for production and quality control purposes.

The concern over the risk posed to consumers health due to packaging materials in contact with food has increased greatly in recent years. This committee seeks to aid Appita members in addressing these concerns.

1. MISSION

The Appita Food Contact Material Committee (FCMC) will aid Appita members and the broader industry in understanding and responding to customer and consumer concerns over fibre based food contact materials.

2. OBJECTIVES / ACTIVITIES

The FCMC will:

- Review and disseminate information relevant to Food Safety for Food Contact Materials to Appita members.
- Seek to build knowledge, encourage liaison and exchange of technical and regulatory information between Appita members and their customers.
- Develop or seek the development of industry responses where appropriate on matters of Food Safety.

3. STRUCTURE

The committee has a Chair, and other members who have a special interest in Food Contact Material and Food Safety either as individuals or as representatives of corporate members.

The Committee Chair is elected from and by the members of the Committee, and is responsible to the Executive Committee of Appita. The Chair is to rotate among committee members every 2 year. A Deputy Chair is elected from and by the Committee on a 2 year term and is responsible to deputise for the Chair in his/her absence.

The Executive Director of Appita is an ex-officio member of the committee and manager of the Appita Food Contact Materials Committee funds.

4. RULES

4.1 Committee Membership

Any interested Appita Member from a manufacturing, supplier or research organisation

4.2 Rules for Discussions /Meetings

- All discussions are to be held on a technical non-commercial non-competitive basis.
- The committee may wish to invite technical/regulatory/legal experts to attend special meetings to provide advice or consult with the group on matters as determined by the committee. Invited technical experts are not required to be Appita members.

4.3 Meetings

- The Technical Committee will meet four times per year, in February, April, July and November and at the annual conference.
- Meetings are to be held by teleconference apart from the annual conference meeting which will be held face to face.
- Other special meetings may be called by the committee Chair as deemed necessary.
- All members of the Committee are expected to attend all regular or special meetings of the committee, or notify the Chairman in advance if they are unable to attend.

5. SUPPORT & RESOURCES REQUIRED

Committee has access to the Appita secretariat for administrative, marketing and events management support services.
